

JAN ARBUCKLE – Grass Valley City Council
ANDREW BURTON – Member-At-Large
CAROLYN WALLACE DEE – Truckee Town Council
ANN GUERRA – Member-At-Large, Chair
DAN MILLER – Nevada County Board of Supervisors
VALERIE MOBERG – Nevada City City Council
ED SCOFIELD – Nevada County Board of Supervisors, Vice-Chair



DANIEL LANDON, Executive Director
MICHAEL WOODMAN, Deputy Executive Director

Grass Valley • Nevada City

COMMISSION

Nevada County • Truckee

MEETING AGENDA March 21, 2018

A regular meeting of the Nevada County Transportation Commission (NCTC) will be held on **Wednesday, March 21, 2018 at 9:30 a.m.**, at the following location:

Nevada County Board of Supervisors Chambers, First Floor
Eric Rood Administrative Center, 950 Maidu Avenue, Nevada City, California

Meetings are conducted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, *et seq.*

The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. These meeting rooms are accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the NCTC office at (530) 265-3202 at least 72 hours in advance of the meeting.

REGULAR MEETING: 9:30 a.m. or as soon as possible thereafter following the conclusion of the Transit Services Commission meeting.

STANDING ORDERS: Call the Meeting to Order.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: *MEMBERS OF THE PUBLIC DESIRING TO ADDRESS THE NCTC ON A MATTER APPEARING ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name and address for the record. The Chairman may limit any individual to 3 minutes. Time to address the Commission will be allocated based on the number of requests received.*

FOR ITEMS NOT ON THE AGENDA that are of interest to the public and are within the subject matter jurisdiction of the NCTC, please come to the podium during the Public Comment time. No action shall be taken unless otherwise authorized by Section 54954.2 of the Ralph M. Brown Act. The Chairman may limit any individual to 3 minutes, and may limit the total time allocated for Public Comment to a minimum of 15 minutes during any regular Commission meeting. Time to address the Commission will be allocated based on the order of requests received. Not all members may be allowed to speak if the total time allotted expires.

PUBLIC HEARINGS: *All members of the public shall be allowed to address the Commission regarding any item which is noticed on the Commission's agenda as a public hearing. The Chairman may limit the total time allocated for the public hearing, and may limit any individual to 3 minutes. Any person may provide the Commission with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Ten copies of written statements shall be submitted to the Commission's staff (preferably in advance) to allow for distribution to the Commission. Copies of the agenda, correspondence and reports may be obtained from the Commission's staff at a cost of ten cents per page, plus the cost of postage. An interpreter for the hearing impaired, as well as other special accommodations may be made upon request to the Commission's staff at least 72 hours in advance of the NCTC meeting.*

CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, a Commissioner, a staff member, or an interested party requests that a specific item be removed.

1. Financial Reports:

A. December 2017, January 2018

- Local Transportation Funds.
- Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA) Fund.
- NCTC Administration/Planning Fund.
- Regional Transportation Mitigation Fee Program Fund.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.

2. NCTC Minutes: February 7, 2018 special meeting.

Recommendation: Approve.

3. Revised Findings of Apportionment for FY 2017/18 and Preliminary Findings for FY 2018/19: The Nevada County Auditor-Controller has sent the estimate of Local Transportation Fund (LTF) revenues for FY 2017/18 and has provided a preliminary estimate of LTF revenues for FY 2018/19. In accordance with state statutes, staff has apportioned the estimated revenues to the entities within the jurisdiction of NCTC.

Recommendation: Adopt Resolution 18-09 approving the Revised Findings of Apportionment for FY 2017/18, and adopt Resolution 18-10 approving the Preliminary Findings of Apportionment for FY 2018/19.

4. Professional Services Agreement Amendment with Sloan Sakai Yeung & Wong LLP replacing Renne Sloan Holtzman Sakai LLP. See attached staff report.

Recommendation: Adopt Resolution 18-11 and authorize the Chair to sign Name Change Agreement.

5. City of Grass Valley Regional Surface Transportation Program (RSTP) Project List and Claim. See attached staff report.

Recommendation: Adopt Resolution 18-12.

6. City of Nevada City Regional Surface Transportation Program (RSTP) Project List and Claim. See attached staff report.

Recommendation: Adopt Resolution 18-13.

7. City of Nevada City Local Transportation Fund (LTF) Claim for Pedestrian & Bicycle (P&B). See attached staff report.

Recommendation: Adopt Resolution 18-14.

8. Low Carbon Transit Operations Program (LCTOP) Funding for FY 2017/18. See attached staff report.

Recommendation: Approve FY 2017/18 funding amounts and authorize the Executive Director to sign letters approving Town of Truckee's and Nevada County Transit Services' Allocation Requests.

9. State Transit Assistance Preliminary Apportionments FY 2018/19: The attached table has been prepared by staff based on the State Controller's preliminary estimate of State Transit Assistance funds for FY 2018/19.

Recommendation: Approve the apportionment table as a basis for allocation from the State Transit Assistance Fund for FY 2018/19.

INFORMATIONAL ITEMS:

10. Correspondence:

- A. Betty T. Yee, California State Controller, Low Carbon Transit Operations Program, File 260.1, 2/7/18.
- B. Betty T. Yee, California State Controller, 2017-18 Second Quarter State Transit Assistance Allocation, File 1370.0, 2/14/18.
- C. Jeff Horseman, The Press-Enterprise, Supporters of California's gas tax increase are ready to fight a ballot measure to repeal it, File 570.0, 2/3/18.

11. Executive Director's Report

12. Project Status Reports:

- A. Caltrans Projects: Jon Pray, Caltrans District 3 Project Manager for Nevada County.

ACTION ITEMS:

13. FY 2016/17 Fiscal and Compliance Audits: Presentation by NCTC's fiscal auditor, Robert D. Griffith, CPA, from AGT. See attached staff report.

Recommendation: Accept the 2016/17 Fiscal and Compliance Audits.

14. Accept Final Eastern Nevada County Transit Development Plan (ENCTDP) Update as Complete. See attached staff report.

Recommendation: Adopt Resolution 18-15.

15. Active Transportation Plan Contract: See attached staff report.

Recommendation: Adopt Resolution 18-16.

16. Fiscal Audits Contract. See attached staff report.

Recommendation: Adopt Resolution 18-17.

17. Draft FY 2018/19 Overall Work Program. See attached staff report.

Recommendation: Provide comments.

COMMISSION ANNOUNCEMENTS: *Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

SCHEDULE FOR NEXT REGULAR MEETING: May 16, 2018.

ADJOURNMENT OF MEETING

This agenda was posted 72 hours in advance of the meeting at the Nevada County Eric Rood Administrative Center, the Nevada County Transportation Commission office, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>.

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; email: nctc@nccn.net



Grass Valley • Nevada City

Nevada County • Truckee

2018 MEETING SCHEDULE

All meetings begin at 9:30 a.m. unless noted otherwise

JANUARY 17, 2018	<u>Nevada County</u>
FEBRUARY 7, 2018 <i>Special Meeting</i>	<u>Nevada County</u> <i>9:00 a.m.</i>
MARCH 21, 2018	<u>Nevada County</u>
MAY 16, 2018	<u>Nevada County</u>
JULY 18, 2018	<u>Truckee</u>
SEPTEMBER 19, 2018	<u>Nevada County</u>
NOVEMBER 14, 2018	<u>Nevada County</u>

NCTC meetings are held at the following locations:

Nevada County Eric Rood Center
Board of Supervisors Chambers
950 Maidu Avenue - First Floor
Nevada City, CA

Truckee Town Hall
Town Council Chambers
10183 Truckee Airport Road
Truckee, CA

SPECIAL MEETINGS

February 7, 2018 – Approval of Consultant Contracts

COMMONLY USED ACRONYMS
NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)

Updated 11-14-17

ADA	Americans with Disabilities Act	NADO	National Association of Development Organizations
ADT	Average Daily Trip	NCALUC	Nevada County Airport Land Use Commission
AIA	Airport Influence Area	NCBA	Nevada County Business Association
ALUC	Airport Land Use Commission	NCCA	Nevada County Contractors' Association
ALUCP	Airport Land Use Compatibility Plan	NCTC	Nevada County Transportation Commission
ATP	Active Transportation Program	NEPA	National Environmental Policy Act
CALCOG	California Association of Councils of Governments	NSAQMD	Northern Sierra Air Quality Management District
CalSTA	California State Transportation Agency	NSSR	North State Super Region
CAR	Concept Approval Report	O & D	Origin and Destination Study
CARB	California Air Resources Board	OWP	Overall Work Program
CCAA	California Clean Air Act	PA/ED	Project Approval and Environmental Documentation
CDBG	Community Development Block Grant	PCTPA	Placer County Transportation Planning Agency
CEQA	California Environmental Quality Act	PDT	Project Development Team
CIP	Capital Improvement Program	PE	Professional Engineer
CMAQ	Congestion Mitigation and Air Quality	PID	Project Initiation Document
CNEL	Community Noise Equivalent Level	PPM	Planning, Programming, and Monitoring
CSAC	California State Association of Counties	PS&E	Plans, Specifications, and Estimates
CSMP	Corridor System Management Plan	PSR	Project Study Report
CT	Caltrans	PTMISEA	Public Transportation Modernization Improvement & Service Enhancement Acct.
CTC	California Transportation Commission	PUC	Public Utilities Code
CTP	California Transportation Plan	RCRC	Rural County Representatives of California
CTS	Community Transit Services	RCTF	Rural Counties Task Force
CTSA	Consolidated Transportation Service Agency	RFP	Request For Proposal
DBE	Disadvantaged Business Enterprise	RIP	Regional Improvement Program
DPW	Department of Public Works	RPA	Rural Planning Assistance
EIR	Environmental Impact Report	RSTP	Regional Surface Transportation Program
EIS	Environmental Impact Statement (U.S. Federal law)	RTAP	Rural Transit Assistance Program
EPA	Environmental Protection Agency	RTIP	Regional Transportation Improvement Program
ERC	Economic Resource Council	RTMF	Regional Transportation Mitigation Fee
FAA	Federal Aviation Administration	RTP	Regional Transportation Plan
FFY	Federal Fiscal Year	RTPA	Regional Transportation Planning Agency
FHWA	Federal Highway Administration	RTTPC	Resort Triangle Transportation Planning Coalition
FONSI	Finding Of No Significant Impact	R/W	Right-of-Way
FSTIP	Federal Statewide Transportation Improvement Program	SACOG	Sacramento Area Council of Governments
FTA	Federal Transit Administration	SDA	Special Development Areas
FTIP	Federal Transportation Improvement Program	SHA	State Highway Account
GIS	Geographic Information Systems	SHOPP	State Highway Operations and Protection Program
HPP	High Priority Project (Mousehole)	SSTAC	Social Services Transportation Advisory Council
HSIP	Highway Safety Improvement Program	STA	State Transit Assistance
INFRA	Infrastructure for Rebuilding America	STIP	State Transportation Improvement Program
IRRS	Interregional Road System	STP	Surface Transportation Program
IIP	Interregional Improvement Program	TAC	Technical Advisory Committee
ITE	Institute of Transportation Engineers	TART	Tahoe Area Regional Transit
ITIP	Interregional Transportation Improvement Program	TDA	Transportation Development Act
ITMS	Intermodal Transportation Management System	TDM	Transportation Demand Management
ITS	Intelligent Transportation Systems	TDP	Transit Development Plan
ITSP	Interregional Transportation Strategic Plan	TIGER	Transportation Investments Generate Economic Recovery (Funds)
JPA	Joint Powers Agreement	TIP	Transportation Improvement Program
LAFCO	Local Agency Formation Commission	TNT/TMA	Truckee-North Tahoe Transportation Management Association
LCTOP	Low Carbon Transit Operations Program (Truckee)	TRPA	Tahoe Regional Planning Agency
LOS	Level Of Service	TSC	Transit Services Commission
LTF	Local Transportation Fund	TTALUC	Truckee Tahoe Airport Land Use Commission
MAP-21	Moving Ahead for Progress in the 21 st Century	VMT	Vehicle Miles Traveled
MOU	Memorandum of Understanding		
MPO	Metropolitan Planning Organization		
MTC	Metropolitan Transportation Commission		